Published Materials to be Retained in Manuscript Collections

|  |
| --- |
| *Collection Information* |
| [ ]  *Gift* | [ ]  *Purchased* |
| **Date:** |  |
| **Control Number:** |  |
| **Curator:** |  |
| **Collecting Area:** |  |
| **Donor (If Gift):** |  |
| **Call Number:** |  |
| **Collection Title:** |  |
| **Item Title:** |  |
| **Box Number:** |  |
| **Folder Number:** |  |
| **Justification for Retention:** | [ ]  Annotation/ Marginalia[ ]  Close Provenance/ Context[ ]  Other (please describe in Comments) |

*Tracking Information*

|  |  |
| --- | --- |
| **APS Processor:** |  |
| **Collections Management:** |  |
| **Acquisitions:** |  |
| **Cataloging:** |  |
| **Comments:** |  |

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